



Define Potential presents:

Managing Competing Priorities

Course Overview:

Delegating work and navigating resourcing effectively is essential within a team environment. This practical course will explore effective communication when delegating and will also support participants in having difficult conversations around delegating and feedback.

Course Details

Format



- Online

Duration



- 6 hours

Audience



- Emerging leaders
- Mid-level leaders

\$750pp GST inc.*

Course Outline

Session 1

Welcome and Introduction

- Overview of the day, and key frames

Session 2

Your Leadership and Management Context

- Balancing the “what, “how” and “why”
- The importance of “why”
- Implicit and explicit environments – building trust through sound judgement

Session 3

Self Management

- The data-intellectual continuum
- Leadership and the changing composition of work

Session 4

Urgency, Importance and Delegation

- Time vs effort
- When to delegate and when to guide and coach
- Situational leadership and delegation

Session 5

Message Framing and Re-framing

- Introduction to Rational Emotive Behavioural Therapy (REBT)

Session 6

CAR – an approach for leading delegation and feedback discussions

- Practice session

Key Learning Objectives



Identify your leadership context



Recognise and organise competing priorities for themselves and others



Understand delegation, when and how to delegate/balance different leadership styles



Explain REBT and its application

“Delegation is not just about getting things done; it's also about developing people.” - Anonymous

Want more information? Contact us via any method below to learn more
www.definepotential.com.au / 02 6174 0869 / admin@definepotential.com.au

* Plus Eventbrite booking fee